

# AEE New Member Step-by-Step

Last Updated 4/2/2020



If you haven't already, visit our [website](#) at to see an outline of local and national benefits of joining AEE. In July 2018, we changed our membership process to streamline steps and provide better service to new and renewing members.

1) Go to <https://www.aeecenter.org/membership-applications>

2) Select the Individual Member Application

- Note: If your company has a Corporate Membership, then from the applications site after selecting Individual Membership Application, the first bullet point will say read “Your company must be a corporate member...to see a list of corporate members, [click here](#)”. See if your company is listed. More information on Corporate Memberships can be found [online](#).

A screenshot of the 'NEW MEMBERSHIP APPLICATION ONLINE' form. The form is titled 'NEW MEMBERSHIP APPLICATION ONLINE' and features the AEE logo and contact information for the Nevada Chapter. Below the header, there are six sections outlined in a light gray box: 'Membership Dues', 'Contact Information', 'Member Login/Password', 'Additional Information', 'Additional Options', and 'Payment Details'.

3) Fill out the electronic form (above screenshot) for the 6 headers outlined below.

- **Membership Dues** – select Member = **\$195**
  - For new memberships only, use coupon code **CHAPTER50** for **50% off** your first-time dues. Code not applicable toward renewals.
- **Contact Info** – checkbox the subscribe to Broadcast Emails at the bottom
- **Member Login/Password** – create a login using email
- **Additional Information** – no need to fill out unless you wish
- **Additional Options** – **\*\*Note\*\*** checkbox the **NEVADA** chapter = **\$15**
- **Payment Details** – enter payment details, total = **\$210**. With coupon code =  $\$195 * 0.5 + \$15 = \mathbf{\$112.50}$

4) Submit

Please follow up with us at [info@aeenevada.org](mailto:info@aeenevada.org) so that we know you registered OR if you had issues. We can verify your payment and contact information. Feel free to contact Membership Services at 770-447-5083, ext. 224 or email [membership@aeecenter.org](mailto:membership@aeecenter.org).